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Minutes Central Davis Sewer District Board Meeting

April 10, 2025

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Steve Brough, Mike Roueche, and Mark Johnson, Trustee Carol Page arrived about 6:10pm. Staff members attending were District Manager Jill Jones, and Assistant District Manager Manjot Masson. There were two members of the public in attendance.

Minutes: The Board reviewed the minutes for March 13, 2025. Trustee Johnson moved to approve the minutes. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones provided an explanation of all items over \$1,000 and an explanation of credit card purchases over \$500. The CD and CR journals along with the bank statement were also presented. After review, Trustee Roueche moved to approve the claims as presented. Trustee Brough seconded the motion, and all Trustees present voted aye.

Municipal Wastewater Planning Program (MWPP): Chair Holmes invited Manager Jones to review the MWPP. Manager Jones explained this report is required by state regulation. After Ms. Jones reviewed the report with the Board, Trustee Johnson made the motion to accept the report. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Trickling Filter Upgrade Discussion: Chair Holmes invited Assistant Manager Masson to go over the presentation. Assistant Manager Masson provided an in-depth presentation on the challenges and key items the Board will need to consider moving forward depending on the outcome of the Waste Load Analysis (WLA) decision from DWQ. After discussions the Board thanked Ms. Masson for the presentation.

Procurement – Primary Trickling Filter Bearing Replacement: Chair Holmes asked Assistant Manager Masson for information. Ms. Masson explained the primary trickling mechanism was originally purchased in 1994. The bearings are wearing out and no longer holds oil and require immediate repairs. WesTech Engineers are the only supplier of the Trickling Filter mechanism and have provided a repair quote for \$60,943.00. Trustee Johnson moved to approve the repair quote of \$60,943.00 for

WesTech Engineers. Trustee Roueche seconded the motion, and all Trustees present voted aye.

UASD – Resolution for UASD Board: Chair Holmes invited Manager Jones to explain. Ms. Jones explained her term on the Utah Association of Special District's board is up this year and would like to continue to serve if the Board feels it is beneficial to the District. UASD requires a resolution from the entities of the nominees. Trustee Roueche moved to approve Resolution 2025-04-01 supporting Manager Jones for a seat on the UASD board. Trustee Page seconded the motion, and all Trustees voted aye.

District Flow Update: Chair Holmes asked Assistant Manager Masson if the flow has been high. Ms. Masson provided an update and graphs showing the flow has been average. The Board thanked Ms. Masson for the information.

Vacation, Sick and Compensation Review: Chair Holmes invited Manager Jones to provide information on the year end summary. Ms. Jones explained that as in years past the Board is provided the information on Vacation, Sick and Compensation as of year end 2024. The Board thanked Ms. Jones for the information.

On-Call Engineering Services Agreement: Chair Holmes asked Manager Jones to explain about the On-call Engineering Services. Ms. Jones explained that CRS (now Horrocks) used to provide minor engineering services for the District as needed. The parent company, Horrocks now requires a new Agreement. Ms. Jones explained that this agreement is only for minor services. Staff had a recommendation for the contract. Trustee Roueche moved to approve the On-Call Engineering Services with Horrocks to include the staff recommendations. Trustee Johnson seconded the motion, and all Trustees voted aye.

Minor items: The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. WEAU Annual Conference
3. NACWA Update
4. Misc. Articles of Interest

Public Input: There was no public input.

Trustee Page moved to adjourn the meeting. Trustee Roueche seconded the motion, and all Trustees present voted aye.

The meeting adjourned around 7:00 p.m.

Next regular meeting: May 8, 2025, at 6:00 pm.

District Manager