

1 - Johnson  
2 - Brough

## Minutes Central Davis Sewer District Board Meeting

December 14, 2023

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

**Present:** Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, Mike Roueche, Mark Johnson and Steve Brough. Staff members attending were District Manager Jill Jones, Assistant Manager Manjot Masson, Consultant Leland Myers and Attorneys Ashley Peck and Sydney Sell with Holland and Hart. Members of the Public attending is included as an attachment.

**Public Hearing: 2024 Fee Increase, 2024 Budget Review and 2023 Budget Amendment – 6:00 pm:** At 6:00 pm Trustee Roueche moved to open the Public Hearing. Trustee Johnson seconded the motion and all Trustees voted aye. Chair Holmes invited Manager Jones to present a review of the proposed rate increase, draft Cost Recovery System, 2024 Tentative Budget, and 2023 Budget Amendment. Manager Jones presented such a review explaining the unforeseen increase in utility and chemical costs contributed to the fee increase and 2023 Budget amendment. Chair Holmes asked if there were any public comments on the Fee Increase, 2024 Budget or 2023 Budget Amendment. There was no public comment. Trustee Page moved to close the Budget Hearing. Trustee Johnson seconded the motion and all Trustees voted aye.

Chair Holmes invited Board members to comment or provide input. Following a discussion, Trustee Johnson moved to approve the Cost Recovery System with a \$10.00 a month fee increase for 2024 and a possible increase of \$3.00 a month for 2025, 2026, 2027, and 2028 if needed, and execute Resolution 2023-12-2. Trustee Roueche seconded the motion and all Trustees voted aye. Trustee Page moved to approve the Tentative 2024 Budget as presented as Final Budget and execute Resolution 2023-12-3. Trustee Roueche seconded the motion and all Trustees voted aye. Trustee Johnson moved to approve the amended 2023 Budget and execute Resolution 2023-12-4. Trustee Brough seconded the motion and all Trustees voted aye.

**Discussion with Residents in Oakridge Parkway Neighborhood:** Chair Holmes welcomed the residents in attendance and asked for comments from the ones that wanted to comment. Tyler Erickson, Allie Short and Tim Matthews each took a few minutes to provide an overview of events on November 10, 2023 after Cherry Hill discharged the lazy river into the sewer line causing water to back up into the basements of some of the homes in the neighborhood. They explained how their lives have been disrupted, how they are caught in the middle between Cherry Hill and the District, and their financial impact.

Written comments from Tyler Erickson and Allie Short are included in the board packet.

**Minutes:** The Board reviewed the minutes for November 9, 2023, December 4, and December 6, 2023 meetings. Trustee Brough moved to approve all three meeting minutes. Trustee Roueche seconded the motion and all Trustees voted aye.

**Claims:** Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones reviewed the claims, cash receipt, cash disbursements, PTIF and the bank reconciliation. After review, Trustee Brough moved to approve the claims as presented. Trustee Roueche seconded the motion and all Trustees present voted aye.

**2024 Meeting Schedule:** Manager Jones presented the following public notice for Board consideration:

The Board for Central Davis Sewer District wishes to advise all Citizens of its 2024 meeting schedule. Public meetings will be held:

January 11, 2024  
February 8, 2024  
March 14, 2024  
April 11, 2024  
May 9, 2024  
June 13, 2024  
July 11, 2024  
August 8, 2024  
September 12, 2024  
October 10, 2024  
November 14, 2024  
December 12, 2024

Time: 6:00 p.m.

Location: District Office

2200 South Sunset Drive

Kaysville, Utah 84037

All citizens wishing to attend the meetings are invited to do so. Some meetings may be held electronically, please contact the office at 801-451-2190 for an access code at least 24 hours in advance. Anyone wishing to have an item placed on the agenda should contact the District at least ten days prior to the meeting by mail or in person at the address above, or by phone at (801) 451-2190. The office is handicapped accessible and accommodations can be made in advance for anyone needing it by contacting the District at the above phone number.

Trustee Page moved to approve and authorize publication of the annual board meeting schedule. Trustee Brough seconded the motion, all Trustees voted aye.

**Conflict of Interest Disclosure:** All Board members filled out a Conflict of Interest statement.

**Vacation Sick Leave Review:** Manager Jones provided sick leave and vacation for the Manager and Assistant Manager.

**950 North Pump Station Update:** Assistant Manager Masson presented an update on the construction of the Pump Station.

**Minor items:** The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. NACWA Update
3. Misc. Articles

**Public Input:** There was no public input received.

Trustee Johnson moved to adjourn the meeting. Trustee Brough seconded the motion and all Trustees voted aye.

The meeting adjourned around 7:00 p.m.

Next regular meeting: January 11, 2024, at 6:00 pm.

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District Manager



Sign In Sheet  
 December 14, 2023  
 Board Meeting

Name	Affiliated City
TIM MATTHEWS	FARMINGTON
LIZ MATTHEWS	FARMINGTON
Allison Short	Farmington
Jordan Molyneaux	Farmington
Sean Kine	Farmington
DANITA PAINE	FARMINGTON
Jon Erickson	Farmington
Tyler Erickson	Farmington
Marla Grimaldo	Farmington
Darlene Rader	Farmington
Marybeth Kroon	Farmington
Michael Kroon	Farmington
ADAM GRIMALDO	<del>Farmington</del>
Steve Hill	Farmington
Noreen Barnes	Brigham City

