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Minutes Central Davis Sewer District Board Meeting

October 12, 2023

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Mike Roueche, Mark Johnson, and Carol Page, Trustee Steve Brough attended electronically Staff members attending were, District Manager Jill Jones, Assistant Manager Manjot Masson and District Consultant Leland Myers.

Minutes: The Board reviewed the minutes for September 14, 2023. Trustee Brough moved to approve the minutes. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims, VISA, and cash receipts. In addition, the bank reconciliation and PTIF account were reviewed with the Board. After review, Trustee Johnson moved to approve the claims as presented. Trustee Roueche seconded the motion, and all Trustees present voted aye.

Microbiology Presentation: Chair Holmes invited Mr. Myers to proceed with his microbiology presentation. Mr. Myers provided a truncated version of the presentations given to the 5th and 6th grade schools. Mr. Myers showed a sample of the microbes present in both treatment trains, explaining their functions. He also showed videos titled “The Carbon Cycle” and “Can’t Flush This” as well as pictures of toilets. After the presentation, the Board expressed their appreciation to Mr. Myers

Bonding Presentation: Chair Holmes asked Mr. Myers to proceed. Mr. Myers provided detailed information on the process of issuing bonds to fund large projects. During the presentation the Board expressed a desire to prioritize smaller projects and pay for those from existing savings and potential rate increases to avoid taking on additional debt and its associated costs and obligations from bond issuance.

Following the presentation and discussion, the Board asked Manager Jones to prepare a letter explaining the need for a potential rate increase. This may be related to funding projects or covering other financial needs while aiming to maintain responsible fiscal management.

The board thanked Mr. Myers for his informative presentation, and the insights he provided.

Easement Encroachment: Manager Jones asked Chair Holmes to adjust the agenda order, to discuss the easement encroachment issue while Mr. Myers was still in attendance. Ms. Jones showed a map and pictures of a home in Farmington built in 2007 located on Compton Rd whose deck is failing. There is a sewer line and easement running diagonally through the back of the property which was installed prior to 2002. The deck's issues are assumed to be caused by one of the support beams being situated over the sewer line pipe zone and easement. The deck has settled before, requiring modifications to the support of the beam. The contractor is seeking approval from district staff to install a helical pier in the easement. The purpose of the installation is to provide additional support for the deck, presumably to prevent further settling or damage. Staff is concerned the helical pier may compromise the pipe zone or possibly damage the pipe.

Mr. Myers recalled that the home's footings and foundation were partially constructed before the District became aware of the encroachment, and he cannot recall a deck at that time.

After discussing the easement and the presence of the sewer line, the board decided to prioritize protecting the easement for the benefit of the citizens who rely on the sewer line and the district as a whole.

Preliminary Budget: Manager Jones will provide budget numbers to include a potential rate increase before the November meeting.

Procurement – Asphalt Plant Repair: Manager Jones explained only one contractor provided a bid for asphalt repair around the plant. The contractor building the 950 North lift station will not have asphalt this season and the contractor building the Kaysville road is racing to get all their projects complete before the weather changes. Staff feels that these are needed repairs before winter. A bid from Morley Excavation for \$16,639.00 was presented for all the asphalt repairs needed around the plant. Trustee Roueche made the motion to award the bid to Morley Excavation for \$16,639.00. Trustee Page seconded the motion and all Trustees voted aye.

950 North Lift Station Update: Chair Holmes invited Assistant Manager Masson to provide an update. Ms. Masson provided an explanation and pictures of the progress being done on the 950 North Lift Station. The Board thanked Ms. Masson for the update.

Biosolids Goals Report 2023: Assistant Manager Masson presented the four Biosolids Goals for 2023.

#1. Determine if anaerobic biosolids can be composted to meet regulatory requirements. This goal is still ongoing.

#2. Multi-task goal to determine if a 10.0 mg/L total inorganic nitrogen is achievable with current facilities. The first task has been completed.

#3. Educate District Citizens on the District's treatment train by developing a handout. This goal has been completed.

#4. Determine the quantity of PFAS compounds present on District property that has had biosolids applied to it. This goal is in progress.

After discussion Trustee Johnson moved to accept and approve the 2023 Biosolids Goals Report. Trustee Roueche seconded the motion and all Trustees voted aye.

200 N Sewer Line detail Analysis: Chair Holmes asked Assistant Manager Masson to proceed. Ms. Masson provided an explanation and video of the 6-inch sewer line located in 200 North Kaysville. Kaysville City is proposing to replace some of their utilities while also replacing asphalt in the area beginning 2024. Staff believes this project is an opportunity to replace the old 6-inch sewer lines at a favorable price, taking advantage of the ongoing asphalt work to upgrade the sewer line. Included was a proposal from J-U-B Engineering for design of the replacement project for an estimated \$25,000. After discussion on the merits of replacing the sewer line Trustee Page moved to approve the replacement of the old 6-inch sewer line in 200 North Kaysville in conjunction with the City's asphalt work. Trustee Roueche seconded the motion and all Trustees voted aye.

Pretreatment Audit Report: Staff is waiting on the official report, the initial interview and inspection seemed to go well.

I-15 Improvement Farmington to Salt Lake City Draft EIS: Manager Jones provided information on the draft preferred alternative for improvements to I-15 from Farmington to Salt Lake City. The comment period runs September 29 – November 13. Staff will continue to monitor the alignment and provide comments as needed.

NACWA Update: Information from NACWA's Annual Report snapshot was included for Board review.

Minor items: The following minor items were reviewed with the Board:

1. Expended vs. Budget
2. UASD Annual Conference

Public Input: There was no input from the public.

Trustee Roueche moved to adjourn the meeting, Trustee Johnson seconded the motion, and all Trustees present voted aye.

Meeting Adjourned about 8:50 pm

District Manager

