

1 - Brough  
2 - Johnson

## Minutes Central Davis Sewer District Board Meeting

April 13, 2023

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

**Present:** Attending the meeting were Chair Susan Holmes and Trustees, Carol Page, Steve Brough, Sherm Cloward, and Mark Johnson. Staff members attending were, District Manager Jill Jones, Assistant Manager Manjot Masson, and Noreen Barnes. Residents Scott Edwards, Julie Edwards and Nate Rogers were also in attendance.

**Minutes:** The Board reviewed the minutes for March 9, 2023. Trustee Johnson moved to approve the minutes. Trustee Page seconded the motion and all Trustees present voted aye.

**Claims:** Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones provided an explanation of all items over \$1,000 and an explanation of credit card purchases over \$500. The bank reconciliation report and cash receipt journal were also presented. After review, Trustee Brough moved to approve the claims as presented. Trustee Cloward seconded the motion and all Trustees present voted aye.

**Municipal Wastewater Planning Program (MWPP):** Chair Holmes invited Manager Jones to review the MWPP. Manager Jones explained this report is required by state regulation. This year's report is the full version, not the modified version of last year. After Ms. Jones reviewed the report with the Board, Trustee Johnson made the motion to accept the report. Trustee Brough seconded the motion and all Trustees voted aye.

**CMGC Selection:** Chair Holmes asked Manager Jones and Assistant Manager Masson to go over the summaries of the proposals for the Construction Manager General Contractor (CMGC) selection. Manager Jones explained the proposals were reviewed by the selection committee consisting of staff member Manager Jill Jones, Assistant Manager Manjot Masson, Board Trustees Sherm Cloward and Mark Johnson and consultant Leland J. Myers. After review of the proposals the selection committee recommended VanCon INC. After discussion Trustee Page moved to award the CMGC to VanCon INC. Trustee Johnson seconded the motion and all Trustees voted aye.

**Property Request:** Manager Jones presented a request from Scott Edwards for property the District will be receiving after the new Kaysville connector road is constructed. Mr. Edwards provided information on the amount of property requested

**Procurement – Roueche Lane Pump Station Pump and VFD:** Manager Jones explained the Roueche Lane pump station had a pump fail and with the increased flow this year, staff determined a larger pump was needed. The pump is recommended to be sole source from KSB for \$10,242.00, to fit the current mounting bracket and piping configuration while providing more pumping capacity. In addition, the pump can be here in 2-4 weeks. A new VFD is needed, the two options are:

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|----------------------|------------------------------|
| Option 1 – 20 HP VFD | \$2,262.00 delivery 24 weeks |
| Option 2 – 25 HP VFD | \$4,467.00 delivery 12 weeks |

Trustee Page motioned to approve the KSB pump sole source and Option 2 for the VFD due to faster delivery time. Trustee Cloward seconded the motion and all Trustees voted aye.

**Sewer Rate Survey:** Assistant Manager Masson provided information on the Sewer Rate Survey that GSL Consulting, in partnership with CDS and SDS conducted. The Board appreciated the information and thanked all involved.

**Long Term Disability Pilot Program:** Manager Jones explained about a newly created three-year pilot program for LTD, which would increase rates about \$260.00 a month. After discussion Trustee Cloward moved to participate in the pilot program. Trustee Brough seconded the motion and all Trustees voted aye.

**Flow Update:** Assistant Manager Masson provided an update on the unprecedented high flows and the impact to Great Salt Lake levels.

**High Water Impacts to the District:** Assistant Manager Masson provided an update on the unprecedented high flows and the impact to the collection system and the treatment plant.

**Employee Vacation / Sick Leave Update:** District Manager Jones presented the year-end summary of Vacation, Sick and Comp time totals for all employees.

**NACWA Update:** Information from NACWA was included.

**Minor items:** The following minor items were reviewed with the Board:

1. Expended vs. Budget Report
2. Farmington Business Park Update
3. Kaysville Road Update
4. Legislative Update
5. WEAU Annual Conference
6. Misc. Articles of Interest

**Public Input:** There was no public input.

Trustee Page moved to adjourn the meeting. Trustee Johnson seconded the motion and all Trustees present voted aye.