Minutes
Central Davis Sewer District Board Meeting
May 12, 2022

The Board of Trustees for Central Davis Sewer District met in regular session at 6:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees, Mark Johnson, Sherm Cloward, and Steve Brough, Trustee Carol Page attended electronically. Staff members attending were, District Manager Jill Jones and Assistant Manager Manjot Masson.

Minutes: The Board reviewed the minutes for April 7, 2022. Trustee Cloward moved to approve the minutes. Trustee Brough seconded the motion and all Trustees voted aye.

Claims: Chair Holmes asked Manager Jones to review the claims with the Board. Ms. Jones provided an explanation of all items over $1,000, and an explanation of credit card purchases over $500. The cash receipts journal, Bank reconciliation and PTIF were also presented. After review, Trustee Brough moved to approve the claims as presented. Trustee Johnson seconded the motion and all Trustees present voted aye.

NACWA Update: Information on NACWA’s involvement in the Build America, Buy America guidance was included.

Procurement- Change Order 950 North Trunk Line: Chair Holmes asked Manager Jones to explain the change order request. Manager Jones provided a map with a plan and profile of the existing utilities in the intersection of 950 North and Sharpshooter Dr. With the depth of the new sewer line and number of utilities in the road, staff and the contractor wanted to look at boring for that small section. The contractor, Red Pine, solicited bids from three subcontractors and received two bids, timing of availability was also a factor. The change order with a small credit for time saved is $122,551.49. Staff recommends approval due to soil conditions, depth of new sewer line and number of existing utilities. After discussion, Trustee Cloward motioned to approve the change order. Trustee Brough seconded the motion and all Trustees voted aye.

BOR Encroachment Easements: Chair Holmes invited Manager Jones to present information on the BOR easements. Ms. Jones explained that with all the development occurring the District is receiving more requests for entering into encroachment agreements with the Bureau of Reclamation over aqueduct easements. Ms. Jones reminded the Board that in the past Attorney Todd Godfrey recommended an agreement with the developer for the construction portion of the BOR agreement before signing the encroachment agreement. Staff would like direction from the board to
continue or proceed differently. Trustee Cloward made the motion to continue having developers enter into an agreement with the District for the construction portion of the BOR encroachment agreement. Trustee Johnson seconded the motion and all Trustees voted aye. Trustee Cloward motion to approve the BOR easement encroachment agreements once the District’s agreement has been signed. Trustee Johnson seconded the agreement and all Trustees voted aye.

**Davis County Jail Pretreatment Update:** Chair Holmes invited Manager Jones to update the board. Ms. Jones explained that Assistance Manager Masson, Operations Manager Brent Justensen along with herself met with officials at the jail to discuss the pretreatment permit. The meeting went well, jail officials committed to work on a solution to the problem of trash and clothing being flushed down the sewer lines.

**Optimization – Phosphorus Removal:** Assistant Manager Masson presented information on the costs of phosphorus removal and the efforts to-date for optimization. Cost of alum is increasing as is the usage to achieve less than 1 mg/L of total phosphorus in the effluent which may be more than budgeted.

**Power Update:** Chair Holmes asked how the power situation was. Assistant Manager Masson provided an update on emergency power situation, including an update on the planned motor control center upgrade. Manager Jones pointed out that during the inspection of the trickling filter area the electrician discovered the generator distribution panel is unreliable with parts no longer available. They are researching replacement panels and will provide information as soon as possible. If the distribution panel does not perform as required there is no power to the trickling filter side of the plant in case of a power outage. This will be an emergency procurement.

**Entity Registration:** Manager Jones explained that every year Districts are required to register with the State. This has been done.

**WEAU Awards for CDSD:** Chair Holmes congratulated staff on the numerous awards won at WEAU. Assistant Manager Masson received Outstanding Young Professional. The District received the Best Biosolids Program, Best Collection System over 5 MGD and the Excellence Award rounded out the awards. In addition, Nate Cloward lead treatment operator, was voted in as the PWO representative and the operations challenge team Brett Jorgensen co-coached won. Overall CDSD was well represented. To show appreciation for outstanding work, Trustee Johnson made a motion to give all the employees a $50 gift card. Trustee Cloward seconded the motion and all Trustees voted aye.

**PFAS Information:** Assistant Manager Masson provided an update on PFAS information coming on the national level and a possible public relations campaign from the POTW’s in Utah.

**Procurement – RAS/WAS 1 Grinder:** Manager Jones explained the grinder in RAS/WAS 1 is leaking and in need of replacement. Two quotes were received:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Vogelsang</td>
<td>$15,115.00</td>
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Franklin Miller       $34,996.93

Staff recommends the low bid.

Trustee Johnson moved to approve the low bid of $15,115.00 from Vogelsang. Trustee Cloward seconded the bid and all Trustees voted aye.

**Minor Items:** The following minor items were reviewed with the Board:

1. Expended vs. Budget
2. Misc. Articles of Interest

**Public Input:** There was no public input.

Trustee Cloward moved to adjourn the meeting. Trustee Brough seconded the motion and all Trustees voted aye.

The meeting adjourned around 7:15 p.m.

Next regular meeting: June 9, 2022, at 6:00 pm.

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District Manager