

Minutes
Central Davis Sewer District Board Meeting
November 13, 2008

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees John Thacker, Carol Page, Sherm Cloward and Steve Brough. District Manager Leland Myers and Engineer Jill Houston were also in attendance. Attending representing American West Development were Norm Dahle and Ron Martinez.

Minutes: Chair Holmes asked if there were any corrections to the minutes for October 16, 2008. No corrections were made. Trustee Cloward moved the minutes of the meeting be approved. Trustee Brough seconded the motion and all Trustees voted aye.

Claims: Chair Holmes invited Manager Myers to review the claims list with the Board. After review, Trustee Brough moved the claims as presented be accepted. Trustee Thacker seconded the motion and all Trustees voted aye.

American West Contract Request: Chair Holmes introduced this request as a continuation of discussions that took place several months ago. The Chair noted that the Board only had the District proposed agreement to review and if changes were extensive, there may be more time required before approval could be given. Chair Holmes then invited the representatives from American West to address the Board with their proposed changes. Mr. Norm Dahle thanked the Board for the time to review with them the proposed contract changes and handed out a marked up agreement. Mr Dahle outlined four changes that American West proposed to the agreement. These changes are:

1. The deposit for slip lining will take place 90 days after site approval and when a building permit is issued.
2. That a bond be allowed as well as a cash deposit.
3. That any cash deposit be placed in an interest bearing account with the interest benefit inuring to the developer.
4. That the Developer's representation be changed to reflect that he has the property under contract, but does not yet own it.

The requested changes were discussed and evaluated. Concern by the Board was expressed about allowing a bond in place of a cash deposit. Mr. Martinez indicated that a cash or cashier's check were fine with American West. After review, it was felt that the other proposed changes were acceptable by the District. Concern was expressed that the deposit amount was not stipulated in the proposed agreement. This information was to be supplied by the engineer for American West. Mr. Martinez indicated the information would be provided in the near future. Trustee Thacker moved to approve the agreement with the accepted changes subject to providing the estimated cost. The estimated cost will have to be reviewed and approved by the District Staff. Once this amount is provided, the approved agreement can be returned to the Board for final adoption. Trustee Page seconded the motion, and all Trustees voted aye.

2009 Preliminary Budget: Chair Holmes asked Manager Myers to review the preliminary Budget and twenty year forecast with the Board. Manager Myers began with a presentation of the twenty year forecast. The forecast indicates a gradual increase in user rates. During this period all known or anticipated projects are loaded into the Budget and funded. The capital account also includes an allowance for continued renewal of the existing facilities. The forecast was examined by the Board. Next, a review of the preliminary Budget took place. The preliminary Budget is the same as that presented in the October Board meeting. Trustee Page moved to adopt the proposed Preliminary Budget and to authorize notice of the public hearing. Trustee Cloward seconded the motion and all Trustees voted aye.

NBP First Interim Audit: Chair Holmes complimented the Staff on the success of the first interim NBP audit conducted by NSF International Strategic Registrations. The fact that the auditor suggested that several of the templates prepared by the District should be given to other facilities indicates the quality of the District's Biosolids EMS program. For a small facility, Chair Holmes indicated that staff should be proud of this accomplishment. The Chair asked if there were additional comments on the audit. The other Board members expressed similar compliments for a task well done.

Collection System EMS: Manager Myers reviewed part of the EPA Region 8 guidance for the Performance Partnership Agreements. This guidance included an increase in the inspection and enforcement activities for collection systems. In response to this increased activity, Manager Myers indicated that staff has started preparation of an EMS program for the District's collection system program. The Manager showed the completed sections of the draft agreement and indicated that a completed program will be reviewed in the December, 2008 Board meeting. While not necessarily completely in compliance with EPA concepts, the District's program is protective of the community and the environment. The Board agreed that preparation of the collection system EMS was prudent at this time.

USU Research Proposal: Chair Holmes said that the information included in the Board packet was additional details of one research proposal included in the 2009 budget. Manager Myers explained that the research centered around endocrine disruptors. The District will be paying for its own analysis as part of the agreement. Cost to the District will be about \$12,000. The project funding will be determined in 2009 should the proposal be accepted. Manager Myers has agreed to be part of the expert panel.

Great Salt Lake POTW Coalition Interlocal Agreement: Manager Myers briefly reviewed the proposed interlocal agreement. This agreement is slightly changed from the prior working document the Board had reviewed at the October 16, 2008 meeting. Chair Holmes asked if there were any proposed changes. Trustee Thacker identified some minor grammar corrections. Manager Myers indicated that the agreement would be returned at the December, 2008 meeting for final approval.

Procurement - Skid Steer and Sweeper: Manager Myers reported that District staff has reviewed the used equipment market for a skid steer and sweeper. Based on this review, staff recommends purchase of a used unit from Maw Equipment for \$20,000. This procurement would be based on an evaluation of similar units on the used market. Trustee Page moved to approve the Purchase of a skid steer and sweeper from Maw Equipment for \$20,000. Trustee Cloward seconded the motion, and all Trustees voted aye.

Procurement - Storage Units: Manager Myers indicated that the District has a metal storage unit that is used for records storage. This storage unit is full and a second one is needed. The District can purchase both units for about \$16,000, or it can rent the two units for about \$300 per month. The payback on a purchase is about 6 years. The staff and Board discussed the timing for a possible building for such storage. The Manager indicated that timing of this would most likely be longer than five years from now. This time frame is based on the best guess assumption of possible regulatory changes. Trustee Cloward moved to approve purchase of the two storage units from Mobile Mini for about \$16,000. Trustee Brough seconded the motion and all Trustees voted aye.

Minor Items: The following minor items were presented and discussed with the Board:

1. Plea in Heritage Restoration Case.
2. Information on benefits broker.
3. Discussion on UASD Conference Information.
4. Discussion of WEFTEC Information.
5. Possible legislative changes to the District's taxing authority.

The meeting adjourned at 9:00 pm.

Next Regular Meeting: December 11, 2008.

District Manager