

**Minutes**  
**Central Davis Sewer District Board Meeting**  
**May 8, 2008**

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

**Present:** Attending the meeting were Chair Susan Holmes and Trustees John Thacker, Carol Page, Sherm Cloward and Steve Brough. District Manager Leland Myers was also in attendance. Citizens attending the meeting included Steve Davis from Davis Chase, Ryan Child from Wood Richards, and Doug Cromar from CRS Engineers.

**Minutes:** Chair Holmes asked if there were any corrections to the minutes for March 13, 2008. None were offered. Trustee Page moved the minutes of the meeting be approved. Trustee Cloward seconded the motion and all Trustees voted aye.

**Claims:** Chair Holmes invited Manager Myers to review the claims list with the Board. After review, Trustee Thacker moved the claims as presented be accepted. Trustee Brough seconded the motion and all Trustees voted aye.

**2007 Financial Audit:** Chair Holmes welcomed Steve Davis from Davis Chase and Ryan Child from Wood Richards and invited them to present the audit and financial reports to the Board. Steve Davis thanked the Chair and reminded the Board that he acted as the financial consultant to the District and that Wood Richards performed the audit. As part of his financial responsibilities, Steve indicated that he had reviewed the finances of the District on a quarterly basis. This review included a review of the bank statements, credit card purchases and a sampling of all other financial transactions. All items reviewed appeared in order and were found to be in accordance with required controls. Ryan Child was invited to review the audit. Copies were presented to all Board Trustees. An overview of the audit and the financial statements was presented. The audit report was unqualified, that is, there were no exceptions or corrections. Mr. Child congratulated the Board and staff on good financial controls and procedures. Chair Holmes thanked the audit team and indicated that Board members would review the document over the month and would then move to accept it. If questions were identified, Board Trustees were invited to call the auditors.

**Regulatory Legislative and Public Opinion Issues with Potential Budgetary**

**Impacts:** The Chair invited Manager Myers to discuss this issue with the Board. Manager Myers covered the following issues or concerns:

1. Sanitary Sewer Overflow proposed federal legislative changes were

discussed and the cost impacts of increased maintenance requirements were reviewed.

2. Recent public opinion information and news articles on biosolids beneficial reuse were discussed and the implications of continued low cost operations were examined.
3. Recent news articles on inadequate treatment of xenobiotics and endocrine disruptors were discussed. The possibility of participating in collection box programs for unused prescription drugs was mentioned.
4. Possible OSHA changes to confined space access were reviewed and impacts on labor needs were identified.

Manager Myers described the possible cost impact collectively of the potential changes being discussed. Staff will continue to monitor these issues.

**Blue Stake - Utility Locating Issues:** Chair Holmes stated that the Manager was involved in possible changes to lateral locating laws and other utility locating concerns and invited Manager Myers to discuss the issues. Manager Myers stated that there were two items for Board consideration. In order to review the issues, a slide show was presented. The presentation updated the Board on lateral locating concerns and the present status of a workgroup studying the issue. This work is ongoing and the Board will be kept apprised of changes. The second item relates to changes to the locate law made by the 2008 Utah Legislature. These changes reflect an increasing need to communicate the District locate process to those requesting utility locates. The District staff only marks locate requests where a potential exists for damage to occur. Consistent with law changes Manager Myers recommended that the process be changed to include a positive response to all locate requests. Sample language was presented. The Manager indicated that this would probably require 2 hours of additional work daily. After discussion, Board members agreed that the minimal approach should continue with the addition of the positive response message.

**Great Salt Lake Research Update:** Manager Myers gave a presentation on the current status of research and potential regulatory changes relating to selenium and the Great Salt Lake. The expert science panel has made recommendations and the process will now become political.

**Industrial Pretreatment Permit - Lippert Components:** Manager Myers stated that the District had received an application from Lippert Components for an industrial pretreatment permit for a categorical regulated process. A draft permit was presented for Board consideration. The Manager stated that the proposed permit was in keeping with the District program and federal regulations. In accordance with the District program, this application meets all requirements. For about the past 8 - 10 years the District pretreatment program has been inactive because there were no significant or

categorical users. With this new categorical user, all program requirements will have to now be met. After review of the permit, Trustee Cloward moved approval. Trustee Brough seconded the motion and all Trustees voted aye.

**Biosolids Letter - DEQ:** A letter from the Division of Water Quality was reviewed with the Board by the Manager. The letter relates to recent corrective actions implemented by the District to improve compost record keeping. Chair Holmes congratulated staff on the positive outcome of the corrective action.

**Procurement - Mainline Camera System:** The following proposals were received for supply of a mainline camera system:

Supplier	Base Bid	Van Mods.	Software	Lateral Launch	Other Alts	Total
Aries	53,173	22,971	18,635	45,193	18,979	162,951
AG Truck	66,839	Not Incl.	10,044	68,375	57,095	202,353
RS Technical	45,965	11,400	5,400	46,450	14,319	123,524
Cues	32,200	7,200	9,900	30,610	21,800	101,710
Cues Lamp 2				80,000		
	Needed	Optional	Needed	Optional Benefits	Optional	

At the present time, Staff has not completed the evaluation of the proposals due to lack of demonstration units. The review will be complete in about two weeks and an e-mail will be sent to Board Trustees for approval. This approach was accepted by the Board.

**Minor Items:** The following minor items were presented and discussed with the Board:

1. Little Manual for Local Districts - State Auditor
2. Dean Brand Obituary.
3. Expended vs. Budget report.

The meeting adjourned at 9:35 pm.

Next Regular Meeting: June 12, 2008.

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District Manager