

Minutes
Central Davis Sewer District Board Meeting
January 8, 2009

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees John Thacker, Carol Page, Steve Brough, and Sherm Cloward. District Manager Leland Myers and Engineer Jill Houston were also in attendance.

Minutes: Chair Holmes made one correction and then asked if there were any other corrections needed to the minutes for December 11, 2008. Trustee Cloward moved the minutes of the meeting be approved as amended. Trustee Page seconded the motion and all Trustees voted aye.

Claims: Chair Holmes invited Manager Myers to review the claims list with the Board. After review and discussion, Trustee Thacker moved the claims as presented be accepted. Trustee Brough seconded the motion and all Trustees voted aye.

Biosolids EMS Goals and Reports: Chair Holmes invited Board members to comment on the proposed goals and reports pertaining to the Biosolids EMS program. Specific documents reviewed included

1. 2008 completed goal forms
2. 2008 NBP goals report
3. 2009 Proposed goals
4. 2008 Management review.

Board members offered proposed changes and corrections. The 2009 goals and the rationale for each was discussed between staff and the Board. Trustee Cloward moved to approve the two reports and 2009 goals. Trustee Brough seconded the motion and all Trustees voted aye.

Procurement - Fencing: The final phase of facility fencing is planned for this year, Manager Myers reported. Staff is requesting authorization to proceed with award of a change order to Custom Fence for the work. Custom Fence was awarded the first phase of the three phase project in 2007. The estimated amount for this final phase is

\$20,000. Trustee Thacker commented that the original contract bid included the award in three phases. Manager Myers reported that Custom Fence has agreed to the same fencing prices as included in the 2007 contract. Trustee Page moved to approve a change order for the third phase of the fencing project with Custom Fence. Trustee Brough seconded the motion, and all Trustees voted aye.

Boundary Discussion: Chair Holmes asked Manager Myers to review the information on boundary alignment. Manager Myers reviewed a drawing on the District's south boundary and alignment with city boundary. The Manager was instructed to continue to research this issue.

Policy on Motor Vehicle Records: Chair Holmes indicated that the included policy was from the District's insurance carrier and invited Manager Myers to review the policy with the Board. Manager Myers briefly reviewed the policy and Board members discussed the need for such a policy. Manager Myers was instructed to monitor the need for this policy and to return it for further consideration at a future time.

Conferences - 2009: A list and review of relevant conferences the Board members may wish to attend was presented by Manager Myers. Board members will consider the list of conferences and notify the Staff on conferences they wish to attend.

Minor Items: The following minors items were reviewed and discussed with the Board by Staff:

1. Public relations article on environmental issues.
2. Information and direction of the Great Salt Lake Council.
3. Discussion on surplus philosophy relating to current District vehicles.
4. Expended vs. Budget Report.

The meeting adjourned at 8:40 pm.

Next Regular Meeting: February 12, 2009.

District Manager