

Minutes
Central Davis Sewer District Board Meeting
September 9, 2010

The Board of Trustees for Central Davis Sewer District met in regular session at 7:00 pm at the District office located at 2200 South Sunset Drive, Kaysville, Utah 84037.

Present: Attending the meeting were Chair Susan Holmes and Trustees Steve Brough, John Thacker, Carol Page and Sherm Cloward. Staff members attending were District Manager Leland Myers and District Engineer Jill Houston. Also attending were John Mackey and Walt Baker from the Utah Division of Water Quality.

Minutes: the Board reviewed the minutes for August 12, 2010. Trustee Page moved to approve the minutes as presented. Trustee Brough seconded the motion and all Trustees voted aye.

Claims: Chair Holmes asked Manager Myers to review the claims list with the Board. After review, Trustee Cloward moved to accept the claims as presented. Trustee Brough seconded the motion and all Trustees voted aye.

Report on Proposed Permitting Fees: Chair Holmes asked Manager Myers to discuss the proposed fees. Manager Myers explained that the State is proposing to implement permitting fees on municipal dischargers. These fees are new and will likely be in the \$8,000 to \$11,000 range. The fee proposal is in response to requests from EPA and the State Legislature. The intended uses of the fee revenue were discussed.

2011 Budget – Labor and Capital Preliminary information: Chair Holmes indicated that the proposed information is preliminary and will be used going forward with the 2011 budget. Manager Myers reviewed the labor forecasts for the remainder of 2010 and for all of 2011. The 2011 proposed labor budget includes an increase in temporary and seasonal employees to accommodate increased work demands. Staff recommends an increase in seasonal employees during the summer because it would provide more staffing when the greatest amount of work could be accomplished. Board members agreed with this approach. A brief discussion on uses of sick leave took place.

Identified projects and capital procurement items for the next five years were reviewed with the Board. The needs for each item were discussed. A list of proposed projects for 2011 was presented. The cost for the all proposed items for 2011 exceeds \$2.6 million.

Presentation – Utah Division of Water Quality: Chair Holmes welcomed Walt Baker, Executive Director of The Utah Division of Water Quality and John Mackey, Staff Environmental Engineer to the meeting and invited them to address the Board. Director Baker thanked the Board and proceeded to discuss a study conducted by the State regarding the statewide costs for nutrient reduction. The presentation included a discussion of the drivers for nutrient reduction and the costs for reduction statewide and specifically at Central Davis Sewer District. The state presented information on four levels of nutrient reduction including:

- Level 2 1 mg/L Phosphorus
- Level 2N 1 mg/L Phosphorus & 20 mg/L Nitrogen
- Level 1 0.1 mg/L Phosphorus
- Level 1N 0.1 mg/L Phosphorus & 10 mg/L Nitrogen.

After the presentation a question and answer period took place. Chair Holmes thanked Director Baker for their time and information. Director Baker expressed appreciation for the District’s outstanding operation and for the involvement of the District’s Manager in the wastewater industry.

Instrumentation and SCADA System Upgrade: Manager Myers discussed recent problems with the plant’s computer operating system and supervisory control and data acquisition system (SCADA). In order to rectify the problems in the future, Manager Myers proposed the following changes:

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| 1. Replacement of the RAS/WAS 2 control panel | \$18,440 |
| 2. Replacement of PLC Processors | \$32,641 |

Since the Programmable Logic Controllers (PLC) processors are no longer manufactured, the District needs to upgrade the processors. Once the processors are replaced, the District will begin a systematic upgrade of all PLC Cabinets over the next four to five years. The Manager proposed the work be completed by the District’s instrumentation maintenance contractor. This will allow all processing units to remain operational during the change over. Trustee Brough moved that the Board approve procurement of the control panel and the PLC processor change orders sole source to the current instrumentation contractor based on the need for continued, uninterrupted operation. Trustee Page seconded the motion and all Trustees voted aye.

Minor items: The following minor items were reviewed and discussed with the Board:

1. Registration information on the UASD Conference.

2. Article on protest of the Willard Perry UPDES permit.
3. Article on California storm water litigation.
4. Article on nationwide wastewater collection and treatment costs.
5. Update on Jordan River TMDL.
6. Update on anti-degradation rules and EPA rejection of parts of the current State rules found in R317-2-3.
7. Expended vs. Budget Report.

Trustee Thacker moved to adjourn the meeting. Trustee Cloward seconded the motion and all Trustees present voted aye.

The meeting adjourned at 9:50 pm.

Next regular meeting: October 14, 2010.

District Manager